

Wheels 4 Christ

motorcycle ministry

By-Laws

(Revised July 10, 2015)



TABLE OF CONTENT

Article	01	Name
	02	Purpose & Mission
	03	Membership Information
	04	Conduct & Gears
	05	Formal Chapter Meetings
	06	Group Riding Protocol
	07	Biker Community Protocol
	08	Community Relations
	09	Chartered Chapters
	10	Founding Chapter
	11	Chapter Officers
	12	Finances
	13	Guests
	14	Amendments
	15	Certification

ARTICLE 01
NAME & LOGO

Article I - Name

Section 1.

The name of this organization shall be Wheels 4 Christ Motorcycle Ministry. Hereinafter, designated as **W4C**.

Section 2.

The Principle office , or Mother Chapter , of W4C shall be situated in the state of Florida, at such specific location as the Board of Directors shall determine from time to time.

Article II – Purpose

Mission

Wheels 4 Christ Motorcycle Ministry exists with the sole purpose of reaching the motorcycle community with the saving knowledge and love of Jesus Christ.

Vision

Wheels 4 Christ motorcycle ministry will accomplish our mission by being full servants to the biker community. This includes opening in prayer for rides, events, fallen riders, and funerals. Also, we will host bike blessings, retreats, services and Bible studies. Lastly, members will intentionally invest into one on one relationship with bikers in order to lead them to Jesus Christ as their Savior.

Article III – Membership

Section 1.

W4C is a Christian **nondenominational** private club that does not discriminate based on denominational affiliation, race, disability, skill level, experience, make or model of motorcycle(s).

Section 2.

Full Membership is only open to men until otherwise amended to in these Bylaws.
Associate Membership is open to women until otherwise amended to in these Bylaws

Section 3.

Prior to full membership, potential members will be required to be a “hang-around” upon which he will have a period of time to get to know our ministry, thereafter if he decides to join, he will be placed under a probationary (Prospect) period which will give the ministry a chance to get to know him. This period shall be between 6 months to a 1 ½ year. W4C members are required to...

1. Make a statement of faith as a Christian, accepting Jesus Christ as your personal Savior.
2. Is a regular and faithful tither in a local church.
3. Own a road ready motorcycle and have valid license or permit to operate your bike.
4. Have up to date insurance for your bike, if required by law.
5. Be over 18 years old.

6. Not use any illegal or unprescribed drugs nor public use of alcohol while in ministry.
7. Show sincere enthusiasm for this ministry, in bikes, and the biker community.
8. Fill-out an application, have an interview with an officer of this ministry.
9. Attend five monthly meetings during a six month period.
10. Understand and agree to W4C's Statement of Faith.
11. Be actively involved four months out of a six month period.
12. During the prospecting month, a prospect is able to wear "soft colors" .
13. Be approved by the board after the six months of probation.
14. Upon approval, Prospect shall pay \$200 membership donation to get hard "colors".

Section 4.

Patches, apparel, and official merchandise may be ordered from main chapter only.

Section 5.

The Executive Board shall be responsible for admonishing members who willfully neglect their responsibilities to W4C or who err in conduct. Any member who is known to err in conduct shall be counseled according to the procedures outlined in Matthew 18:15-18 and Galatians 6:1. Any member having knowledge of such error shall, in the spirit of Christian love, seek to restore the erring member. If he or she does not heed this counsel, the matter shall be brought to the attention of the Executive Board, which shall in meekness and gentleness seek to restore the member.

After the above process has been completed, a member may be placed on a three (3) month probation. The member shall be notified in writing of the terms of probation by the Executive Board and given 14 days to take appropriate action. During that time, the probationary member shall turn in their vest to an appointed officer. For the duration of this probation, this member may only wear probation vest or "soft colors" unless granted exception by the majority vote of the Board. At the end of the probation, the Board will decide whether to reinstate the member or to bring the matter before the members.

Once brought before the members' meeting, the probationary member may be removed for cause by a two-third (2/3) majority vote of members present at a members' meeting following a discussion of the cause. The vote must be announced to the membership no later than two weeks (14 days) prior to the meeting and must include the date, time and location of both the cause and meeting.

Section 6.

If a member is placed on probation twice in a year for the same offense, the board has the option to elect to dissolve his/her membership and will not be required to reimbursement donations or fees.

Section 7.

A W4C member that stops being a part of the W4C MM by retiring, resigning or expelled shall turn in their vest to Sergeant-at-Arms. The only way a member can retire with his vest, is if an Executive Board allows him to. Only members with over 10 years in W4C are eligible.

Articles IV- New Chapters

Section 1

A new chapter may be formed when:

1. A visionary leader with the necessary time and commitment comes forth.
2. If there are members interested in starting a new chapter but are too far removed from their existing chapter.
3. The prospecting chapter must submit in writing intention of starting a chapter and identify the members that will hold the positions of president, vice president, secretary, treasurer and sergeant at arms for the proposed chapter.
4. A minimum of 5 members are required to submit an application for a prospecting chapter.
5. All the members of the prospecting chapter shall complete prospecting application and turn it in to the secretary of the Founding chapter.
6. A chapter is allowed to come into prospecting period only by unanimous voting of the executive board of the Founding chapter and membership.
7. A chapter that has been voted in by the Founding chapter will be placed on an “in house” probationary period of 6 month, at that time a review of its standards, conducts and expectations will be reviewed by the executive board of the Founding chapter.
8. During the forming chapter period, the chapter can only wear “soft colors”.
9. During the probationary chapter period , it may wear hard colors with prospecting patch.
10. Must submit 50% of donations to the treasurer of the Founding chapter for ministry support.
11. Upon acceptance as a full membership chapter, it shall meet to establish its anniversary date.
12. When everything has been cleared, the new chapter will be instated by a unanimous vote by the members of Founding chapter as a full membership chapter under the name Wheels 4 Christ MM.

Section 2

New chapters granted chapter by Wheels 4 Christ MM founding chapter will:

1. New chapter executive board shall sign a document indicating they agree to abide by and maintain the integrity of the W4C bylaws.
2. Domestic chapters may be required to participate in at least one retreat and one meeting annually with the W4C Founding chapter.
3. Foreign chapters shall also attend an annual meeting at a designated chapter in that country.
4. Each chapter chapter will be responsible for seeing that a roster of members including their contact information is provided to the founding chapter on an annual basis. Furthermore, they will notify the Founding chapter of all new prospects/members within 30 days of their application and forward a copy

of those applications to secretary of the Founding chapter within that time.

5. Be responsible for the proper conduct and licensing of any and all fundraisers, raffles or events that raise monies for the chapter and do so in accordance with local, state, and federal law.
6. Include their chapter origin on all notices, flyers and calendar entries of events, fundraisers, raffles, etc....
7. Require all chapter members to obey all local, state and federal laws.
8. New or potential chapters are under strict guidelines to adhere to Wheels 4 Christ MM copyright or logo application standards(no alteration or addition of our basic logo design will be permitted or authorized)... all Wheels 4 Christ MM logo designs will be in accordance with its founding chapter.

Section 3

Membership transfer

1. Any member who wishes to transfer to another chapter must ask for permission from both chapters' executive boards.
2. A transfer will be given only if the new chapter is closer to the members dwelling or by the discretion on the Founding chapter executive board.
3. If the original chapter releases the member, they will give them a letter of recommendation for a transfer of a member in good standing.
4. The new chapter has the right to reject or accept the transfer of the member

Section 4

Expulsion of chapter W4C.

(A).

Any member who alleges that a chapter is conducting itself in a manner that conflicts with the Wheels 4 Christ MM bylaws must send substantiated proof of such allegations to the president of the Founding chapter. W4C MM will proceed with the possible expulsion as follows:

1. Founding chapter will have a discussion with its general membership about the allegations.
2. If the allegations cannot be substantiated a letter will be sent to the accused club president informing him or her of the allegations.
3. The allegations will be provided to the chapter in question by means of a written notification. The accused chapter will have (30) thirty days to contest the accusations.
4. If the allegations can be substantiated, a 2/3 vote of the Founding chapter members present at the general meeting are required to expel the chapter.
5. If the founding chapter decides to expel the chapter, written notification will be sent to the president of the expelled chapter indicating expulsion and the rationale thereof.

(B).

When formal expulsion from the W4C is mandated the expelled chapter will:

1. Cease and desist from the W4C.
2. Forfeit their colors and any other member's only items within (30) thirty days of expulsion notification.
3. Will have no right, title, interest or claim in any assets of the W4C.
4. Relinquish any rights to a refund of any contributions by the expelled club to the W4C.
5. Dispose all assets to the charitable organization. Charitable organization must be recognized as 501 (c) (3) and approved by the Founding chapter.

(C).

If the expelled chapter president fails to comply with the request to return any and all property owned by W4C within (30) thirty days, W4C may elect to file a criminal complaint and/or charges against the chapter's president and or its general membership with the local authority.

Section 5

Founding chapter W4C in Central Florida

The Wheels 4 Christ MM Central Florida is the founding chapter and will act as the overseer of all other chapter in W4C. This founding chapter will:

1. Post the W4C bylaws for viewing by all other chapters.
2. Approve, authorize and post any changes to W4C bylaws.
3. Deal with any dispute between understanding and following of W4C bylaws
4. Approve and authorize the formation of new W4C executive boards
5. Approve and authorize the formation of new W4C chapters.
6. Make announcements of new chapters to all other W4C chapters.
7. Procure and distribute all membership items.

Articles V - Finances

Section 1.

W4C is supported by individual gifts. Our existence depends entirely upon the contributions of W4C members.

Section 2.

Since we are non-for-profit (NFP) motorcycle ministry, we will not collect dues. We do ask that members donate a minimum of thirty (30) dollars a month to keep their full privileges as a W4C member.

Section 3.

W4C will set up a checking account in the name of Wheels 4 Christ. Only the President, Vice President and Treasurer shall have the access to the account. The checks shall require double authorization from two of the three officers on the account.

Articles VI – Meetings

Section 1.

Members meetings shall be held every month. At the meeting, reports on the progress of the club, upcoming events, and the financial reports shall be reviewed. Voting, planning and a Bible study will take place.

Section 2.

Notice of all members meetings shall be in written form (i.e. website, email, text message, letter, etc.). It shall include the date, time, and address of the meeting.

Section 3.

All members should ride their bikes to the meeting whenever possible if the weather permits it.

Section 4.

All members must have their colors at the meeting. Without colors, member will not have a vote at the meeting.

Section 5.

All the agenda shall be finalized at least two (2) days before the meeting. If any member would like to add to the agenda, their request must be submitted to the Executive Board Member thirty (30) days prior to the meeting. Topics that have not been submitted in accordance with these procedures shall not be addressed during the meeting.

Section 6.

Social meetings shall be held periodically for the purpose of fellowship and W4C promotion.

Section 7.

The Executive Board shall meet at least twice annually. Additional meetings of the Executive Board shall be called at the discretion of the President or by the majority of the Executive Board. All officers shall be given timely notice of such meetings.

Section 8.

During all meetings, members shall be recognized and respected while speaking. All cell phones should be on silence and used only in the emergency, outside of the meeting. There will be no talking among members until they get the floor through the president. Members who wish to speak shall raise their hand and wait to be acknowledged by the President or presiding officer.

Section 9.

Annual Bike Blessing, Retreat and members meetings are mandatory.

Section 10.

Mandatory events and meetings can only be missed for work, out of town or hospitalization. If a member must miss a meeting, he needs to get approval by Executive Board at least 30 days prior to the meeting.

Article VII – Officers

W4C shall be administered by the following elected officers who shall collectively function as Executive Board: President, Vice President, Treasurer, Sergeant at Arms and Secretary. In case of an absent officer, Road Captain can act as an Executive Board member. Additional positions on the Board may be created at the discretion of the Board or by a majority vote of members during a meeting specially scheduled for that purpose. The founding President shall hold office until resignation or death.

Article VIII - Election of Officers

Section 1.

Any Active Member who has been in W4C for at least one (1) year is eligible to run for office. That Active Member who is in good standing with W4C may request consideration from Executive Board, simply stating their intention at the October or November monthly meeting before the election. A member may not run for more than one office at a time.

Section 2.

Elections of officers shall be held at the December monthly meeting. In order to allow for an orderly transition of administrations, the newly elected slate shall assume office at the January Meeting. All principal officers shall be elected by a plurality vote unless there is only one member going for the position. In that case there will be a $\frac{3}{4}$ majority vote. Members should explain why they vote “no” against the candidate. If the candidate does not get a $\frac{3}{4}$ majority vote, he can plead his case and a revote might happen, otherwise, a new candidate must be found. A member may not hold more than one office at a time.

Section 3.

All officers shall be elected for a term of one year. The terms last from January 1st to December 31st. There shall be no limit to a number of consecutive terms an officer can serve. However, if the officer does not fulfill their duties, for the benefit of W4C the Executive Board has the right to impeach the officer.

Section 4.

In the event that the current elected officer is no longer able to perform their duties, a special election for that position shall be held to fill that position at the next monthly meeting.

Article IX - Appointed officers

Section 1.

There shall also be appointed Officers that are not a part of the Executive Board. They shall be charged

with enforcing conduct as set forth in the W4C bylaws. These Officers may include, but are not limited to Chaplain, Road Captain, Public Relation Officer, Mechanic, and Tail Gunner. These individuals may become officers of the Board if elected by a majority vote of members.

Section 2.

These positions are appointed by the Executive Board and may change at the discretion of the appointee or the Board.

Article X - Duties and Authority

Section 1.

The President is the CHAIRMAN of the Executive Committee and the Chief Executive Officer of the W4C. All matters concerning relations between W4C and any outside person or organization should be routed to the President for appropriate action. The President or an appointed delegate shall assume the Chair at all chapter meetings. The President is responsible for controlling the meeting and keeping order. If necessary, the Chair may utilize the services of the Sergeant-at-Arms to aid in keeping order. The Chair may not make or second any motion, and may only vote on questions where their vote would affect the outcome, as in making or breaking a tie vote, or on ballot questions.

Section 2.

The Vice-President shall coordinate all committees and supervise plans for all club events. The Vice-President shall act as an intermediary between the President and the Members and Prospects. All questions or comments concerning any club business not specifically related to the duties of the other officers should be brought directly to his attention. Additionally, the Vice-President is the Second-in-Command to the President, and shall assume all responsibilities and duties of the President in their absence.

Section 3.

The Secretary is responsible for making and keeping all W4C chapter records. Membership List, Chapter Bylaws, Rules of Order, Standing Rules, Records of all committee appointments, all written reports, copies of all correspondence between the club and any outside person or organization, Meeting Minutes. The Secretary is responsible for calling roll at the meetings. The Secretary must notify Active Members of special or emergency meetings, and must notify all the members of any appointments or elections in their absence.

Section 4.

The Treasurer will keep all the funds of the W4C chapter. All un-issued W4C vests, as well as a record of colors, gear, or reproductions thereof issued to members. They may disburse funds to pay expenses as prescribed in the Standing Rules. The Treasurer must keep an accurate record of all income and expenses. They are required to report the fiscal status of the club at every monthly members meeting. They must submit a written annual report to the Executive Committee at the Annual Meeting.

Section 5.

The Sergeant-at-Arms is responsible for ensuring that the Bylaws of the W4C are not violated. SAA is responsible to insure that the orders of the Executive Committee are carried out in an expeditious

manner. SAA is responsible for policing and keeping order at all the W4C events. SAA has the responsibility to the W4C to report any unseemly behavior of incident to the Executive Committee. Also, the SAA is responsible for securing a vest from any member who retires, resigns, or is expelled. The SAA is responsible for the safety and security of the W4C, as well as the protection and defense of its members and prospects. SAA shall keep and maintain a record of all data pertinent to the safety and security of the W4C and its members and prospects. Upon becoming aware of any real or perceived threat to the W4C, its Members, Prospects, or events; W4C shall immediately notify the Executive Committee of that information.

Section 6.

The Road Captain is responsible for all W4C runs. This includes, but is not limited to, research, planning, and organizing all runs. During actual time on the road or at intermediate stops during a run, Road Captain shall act as the ranking W4C officer, deferring only to the President or Vice-President if either of them are present. The Road Captain shall supply the Secretary with any information required to notify outside agencies of impending W4C runs in a timely manner. The Road Captain will also be responsible to check each member for up to date insurance, registration and motorcycle license. Lastly, the Road captain will research and present to the club any educational material for safe riding.

Section 7.

The Public Relation Officer primary job is communicating with other clubs about W4C. His job is to advertise to other clubs about all the service that W4C provides. Which would include but not limited to opening in prayer for rides, events, fallen riders and funerals. Having bike blessings, retreats, services and Bible studies. PRO is also responsible to communicate with W4C members about any special events.

Article XI - Conduct and Gear

Section 1.

Any member of the W4C may be fined and/or dismissed from the meeting or event as a result of inappropriate behavior. The member shall be warned concerning such inappropriate conduct by an Executive Board member or appointed Officer. The fine will be five (5) dollars for breaking and ten (10) dollars for re breaking any of these codes of conduct. The fine will go to a fallen rider fund. The following shall be the basis for, but not limited to, inappropriate behavior:

1. Not wearing your W4C vest to all W4C functions.
2. Obnoxious behavior that is detrimental to the image of W4C.
3. Aggressive arguments that can lead to fighting.
4. Smoking or drinking while representing W4C.
5. Going against anything the club has voted for and passed.

Section 2.

Ratification of Executive Board recommendations for disciplinary action shall be ratified by two-thirds (2/3) majority vote of the club members in attendance at a regularly scheduled meeting.

Section 3.

During motorcycle rides:

1. Wild, unsafe riding habits, especially any activity that jeopardizes the safety of other persons.

2. Stunts shall be allowed at designated times and places.

3. All members must have valid Motorcycle license, required insurance if any, and registration.

4. All members must obey all local motor vehicle laws.

5. All members shall ride in formation on group rides.

6. All members will ride together during a large group ride.

7. All members will be in the front of the group when W4C is leading the ride.

8. All members shall use group riding signals when riding with others.

9. All members must agree to accept all W4C bylaws.

4. When attending events all members must arrive together, stay together, and leave together. No member shall distant himself from the group. No member is to be left behind at any even or gathering without the presiding officer consent.

5. If a member's conduct may cause a confrontation either with another member or someone else, the rest of the members shall escort him outside or away from the premises of the misconduct.

6. Members should be men of courage, and shall surround and protect any member that may be unjustly and physically harmed by either another member or a non-member. No member shall member shall engage in an act of cowardice.

Section 4.

W4C colors

1. Member's official patches are the property of W4C.

2. Only patches given by the Executive Board can be worn on the vest. No pins.

3. If a member leaves or gets expelled out of W4C, they must turn in their patches.

4. Respect your colors; don't just throw them around.

5. Colors should not be worn in a car.

6. Nothing should be worn covering your colors.

7. Colors must be worn at all times when riding.

8. Only one of your brothers or your wife can "babysit" your colors.

Article XII – Amendments

Section 1.

Notification of proposed changes to the Bylaws of the club will be made by written form (i.e. website, letters, or email etc.) at least two weeks (14 days) prior to a meeting at which changes in the Bylaws are to be considered.

Section 2.

Bylaws may be changed by a simple majority vote of the members present at a regularly scheduled club business meeting and of members absent from meeting who wish to vote by e-mail to the President. All e-mail absentee ballots must be received no less than thirty (30) day before the meeting in which the proposed Bylaws change is to be voted on by the membership. The President shall include e-mail ballots after tallying the votes of those present and summarize the results for the record at the same meeting.

Section 3.

Amendments or changes to the bylaws shall note the date of change after the respective bylaw.

CERTIFICATION OF AGREEMENT

I, the undersigned, do hereby certify that I have read and understood this agreement in full, and that I agree to abide by its terms and conditions.

Printed name: _____

Signature: _____ *Date:* _____

Chapter location: _____

Chapter President: _____